

# Shri Vaishnav Vidyapeeth Vishwavidyalaya, Indore

## B.A. Pass Course

### SEMESTER VI

COURSE CODE	CATEGORY	COURSE NAME	L	T	P	CREDITS	TEACHING & EVALUATION SCHEME				
							THEORY			PRACTICAL	
							END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*
HU601	SOC. SC., ARTS& HUM	HU601	4	0	0	4	60	20	20	0	0

**Legends:** L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;

\***Teacher Assessment** shall be based on following components: Quiz/Assignment/ Project/Participation in Class, given that no component shall exceed more than 10 marks.

**Course Educational Objectives (CEOs):** The students will be able to:

- Develop professionalism with idealistic, practical and moral values
- Acquire communication and problem solving skills
- Re-engineer their attitude and understand and understand its influence on behaviour.

**Course Outcomes (COs):** The students should be able to:

- Actively participate in formal discussions and manifest professional skills such as working in team, empathy, communicating appropriately and assertiveness
- Foster problem solving and decision making skills through case studies on work ethics, decision making, organizational behaviour etc.

### Paper I

#### HU 601

#### Employability Skills

### COURSE CONTENTS:

#### Unit I

Self Introduction, SWOT Analysis, Feedback and coaching, Non Verbal Communication, Levels of Communication- Interpersonal, Intrapersonal, Extra personal, Communication-JOHARI Window

#### Unit II

Leadership Skills–Role Models –Leadership Styles, Motivation–Internal & External –Self Talk, Problem Solving, Negotiation Skills, Adaptability and Work Ethics.

#### Unit III

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### **SEMESTER VI**

Time Management, Anger and Stress Management, Conflict Resolution–Approaches –Solutions, Body Language at work & Business Etiquette, Email & Telephone Etiquette, CV Format, GD Guidelines, Public Speaking.

#### **Unit IV**

Interviewing Skills –Role of Interviewer and Interviewee, Types of interviews, Types of Interview Questions, Basic Soft skills, Body Language at work & Business Etiquettes

#### **Unit V**

Art of Communication, Oral Presentation – Principles of oral presentations, Factors affecting presentations, Listening Skills- Process and Types, Reading Skills- Types and Strategies.

#### **Suggested Readings**

- Adair, John. (2003). **Effective Communication**. London: Pan Macmillan Ltd.
- Amos, Julie-Ann. (2004).**Handling Tough Job Interviews**. Mumbai: Jaico Publishing.
- Bonet, Diana. (2004).**The Business of Listening: Third Edition**. New Delhi: Viva Books,
- Hasson, Gill. (2012). **Brilliant Communication Skills**. Great Britain: Pearson Education.
- Lesikar, Raymond V and Marie E. Flatley. (2002).**Basic Business Communication: Skills for Empowering the Internet Generation: Ninth Edition**. New Delhi: Tata McGraw-Hill.
- Morgan, Dana. **10 Minute Guide to Job Interviews**. (1998).New York: Macmillan.
- Pease, Allan. (1998).**Body Language**. Delhi: Sudha Publications.
- Prasad, H. M. (2001).**How to Prepare for Group Discussion and Interview**. New Delhi: Tata McGraw-Hill Publishing Company Limited.

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BA602	SOC. SC., ARTS & HUM	Population Studies	5	0	0	5	60	20	20	-	-

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit; Q/A – Quiz/Assignment/Attendance, MST Mid Sem Test.

**Course Educational Objectives (CEOs):** The students will be able to

- Basic idea on the population is provided to understand the society and the relationship between population growth and the development of the country.
- Population studies, one of the specializations of sociology, being a multidisciplinary course attracts the interest of all the social sciences and sometimes biological sciences too and thus overview knowledge on it helps the student in furthering their specialization.
- To offer the basis of population studies and covers the issues like sources of population data, composition of population data, theories on population, determinants of population, population policy and need for population education.

**Course Outcomes (COs):**

After completion of this course the students will be able to

- Help the learners to understand the population information and its sources, composition, components etc.
- Assist the students to further their specialization in the field of Population Studies or Social Demography.

### BA602 Population Studies

#### UNIT I

Population Studies: Meaning, Scope and Significance; Demographic Processes: Fertility, Mortality and Migration

#### UNIT II

Population Theories: Malthusian, Demographic Transition and Optimum Population Theory

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### **SEMESTER VI**

#### **UNIT III**

Population Composition in India: Age Structure, Sex-Ratio, Rural-Urban Composition, Literacy in India

#### **UNIT IV**

Population Planning and Control: Needs and Objectives; Population Policy of India, National Rural Health Mission

#### **UNIT V**

History of World Population: World, Continents, Regions, Developed and Developing Countries

#### **Suggested Readings:**

- Agarwal, S.N. (1989): Population Studies with Special Reference to India, New Delhi: Lok Surjeet Publication.
- Bose, Ashish (1991): Demographic Diversity in India, Delhi: B. R. Publishing Corporation.

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							THEORY		PRACTICAL		
							END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*
BA 603	Compulsory	INDUSTRIAL PSYCHOLOGY	4	0	2	5	60	20	20	30	20

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit; Q/A – Quiz/Assignment/Attendance, MST Mid Sem Test.

**Course Educational Objectives (CEOs):** The student will be able to:

- Define concepts, nature and principles of Organizational Behavior and Positive Organizational behavior.
- Discuss factors affecting changes in behavior in various settings in organizations (individual, dyad, team, group dynamics and organization at large)
- Narrate key organizational development interventions

**Course Outcomes:** The student should be able:

- To develop an understanding of Motivation, Leadership Organizational Culture
- To learn the techniques for improving QWL.

## BA603

### Industrial Psychology

#### Unit -I

**Industrial Psychology:** Historical background, Ethics, Current status and scope of Industrial Psychology.

#### Unit- II

**Introduction to Work Related Attitudes & Work Motivation** (a) Job satisfaction, Job involvement, Psychological Contract, Work Engagement (b) Work Motivation Theories (Maslow and Hezenberg).

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#### Unit-III

**Leadership Theories and styles:** Trait theory, behavior theory, contingency theory (Fiedler model) and situational leadership theory (Path goal).

#### Unit-IV

Decentralization and Delegation, group dynamics (five- stage model), group processes and cohesiveness.

#### Unit-V

**Positive Industrial Behavior:** Emotional Intelligence, Self-Efficacy, Quality of Work Life, Grievance: concept and types.

#### List of Practicals-

- WorkMotivation
- JobSatisfaction
- Leadership EffectivenessScale
- Job InvolvementScale
- Perceived Work EnvironmentScale
- Organizational CultureScale

#### Recommended Readings:

- Aamodt, M. G. (2001). **Industrial Organizational Psychology**. India: CengageLearning
- Greenberg, J. & Baron, R.A. (2007). **Behaviour in Organizations** (9th Ed.). India:Dorling Kindersley.
- Luthans, F. (2009). **Organizational behavior**. New Delhi: McGrawHill.
- Muchinsky, P. (2006). **Psychology applied to work: An introduction to industrial and organizational psychology**. NC: HypergraphicPress.

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							END SEM University Exam	Two Term Exam	Teachers Assessment <sup>t*</sup>	END SEM University Exam	Teachers Assessment <sup>t*</sup>
BA604	SOC. SC., ARTS& HUM	Indian Writings in English	5	0	0	5	60	20	20	-	-

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit; Q/A – Quiz/Assignment/Attendance, MST Mid Sem Test.

**Course Educational Objectives (CEOs):** The students will be able to

- provide the students a perception into the diverse aspects of Indian writings in English down the ages

**Course Outcomes (COs):** After completion of this course the students will be able to

- acquire knowledge of various genres and discourse of high order in Indian writings in English.

#### BA604

#### Indian Writings in English

##### UNIT I

Tagore : Songs 1 to 15 from Gitanjali

##### UNIT II

Jayanta Mahapatra : Indian Summer, A Missing Person, Hunger. Nissim Ezekiel : Enterprise, Poet Lover and Birdwatcher, Night of Scorpion.

##### UNIT III

Girish Karnad: The Fire and the Rain Vijay Tendulkar : Silence! The Court is in Session

##### UNIT IV

R. K. Narayan: Swami and Friends

##### UNIT V

Mahashweta Devi: Till Death Do Us Part Bhabhani Bhattacharya : The Acrobats, The Quack

#### Suggested Readings

- H.M .Williams (1973). **Studies in Modern Indian Fiction in English**. Calcutta: WritersWorkshop.
- Saleem Peeradina, ed.( 1972).**Contemporary Indian Poetry in English**. Chennai: Macmillan.

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### **SEMESTER VI**

- Vasant Shahane.A, M. Sivaramakrishna, eds (1980).**Indian Poetry in English: A Critical Assessment**. Delhi: Macmillan.
- William Walsh (1990).**Indian Literature in English** .London: Longman.



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							THEORY			PRACTICAL	
							END SEM University Exam	Two Term Exam	Teachers Assessment t*	END SEM University Exam	Teachers Assessment t*
BA605	Compulsory	International Economics	5	-	-	5	60	20	20	-	-

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit; Q/A – Quiz/Assignment/Attendance, MST Mid Semester Test.

#### Course Objectives:

- To enable the students to learn the fundamental theories of international economics
- To understand the international trade system and their implications for the national economy in modern days.

#### Course Outcomes:

- Understand the various reasons why countries engage in international trade, including the direction and volume of trade between nations.
- Understand how international factor mobility affects an economy.
- Analyze current issues and policies using the concepts of international economy

#### Syllabus:

##### UNIT I: Introduction and Theories of International Trade

Meaning and Importance of International Economics; Distinction between Internal and International Trade; Theories of Absolute cost advantage and Comparative Cost; Heckscher-Ohlin model of trade; Leontief Paradox.

##### UNIT II: Trade and Commercial Policy

Terms of Trade: Various Concepts of Terms of Trade; Factors Affecting and Deterioration in Terms of Trade; Gains from Trade; Free Trade v/s Protectionist Policy-Relative Merits and Demerits; Tariffs and Quotas – Meaning, Types, Effects. Concept of Optimum tariff; Offer curves.

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### SEMESTER VI

#### UNIT III: Balance of Payment

Concepts and Components of Balance of Trade and Balance of Payments- Consequences of Disequilibrium and Various Measures to Correct Deficit in the Balance of Payments; Devaluation-Merits and Demerits.

#### UNIT IV: India's Foreign Trade

Trends of Exports and Imports of India. Composition of India's Foreign Trade, Recent changes in the composition and direction of foreign trade; Causes and effects of persistent deficit in the balance of payments

#### UNIT V: Foreign Investments

Foreign Capital- Role and Sources of Foreign Capital, Impact of Foreign Capital in India, Recent Investments by India. FDI - Types & Methods; Multinational Corporations (MNC's)- Features and Classification of MNCs, MNCs and Developing Countries, Role of Multinational Corporations in India.

#### Text Book:

- Mithani D.M(2018), *International Economics*, Himalaya Publishing House, Mumbai

#### Reference Books:

- Paul Krugman, Maurice Obstfeld, and Marc Melitz, *International Economics: Theory and Policy*, Addison-Wesley (Pearson Education Indian Edition), 9th edition, 2012.
- Dominick Salvatore, *International Economics: Trade and Finance*, John Wileys International Student Edition, 10th edition, 2011.

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							THEORY			PRACTICAL	
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BAHNPUBAD 601	SOC.SC ARTS &HUM	Comparative Administration	5	0	0	5	60	20	20	0	0

**Legends:** L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;

\***Teacher Assessment** shall be based following components: Quiz/Assignment/ Project/Participation in Class, given that no component shall exceed more than 10 marks.

#### Course Objectives:

- Get acquainted with the fundamental concepts of the subject...
- Study safety policies ,rules by the legislatures

#### Course Outcomes:

- To gain knowledge of the Constitutional extraordinary remedies and Statutory ordinary remedies as well

#### Syllabus:

**UNIT I :** Introduction to comparative public administration (i) Comparative Public Administration: Meaning,SignificanceandEvolution (ii)Fred Riggs: Models of Comparative Public Administration.

**UNIT II:** Comparative perspective of major democracies (i)Concept of Democracy: Meaning, Significance and Types(ii)Comparing the democratic political system of India, U.K., U.S.A. and Switzerland.

**UNIT III:** Executive systems of the World (i)Salient Features of the Democratic Constitutions of U.K. and U.S.A. (ii)Structural and Functional dynamics Executive Systems of U.K. – Crown. Prime Minister & President of US

**UNIT IV :** Comparative perspective of Legislative and Judicial Systems (i)Structure and Functional dynamic of British Parliament.

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### **SEMESTER VI**

**UNIT V : Structure and Functions of U.S.A. congress (ii)Comparing British Judiciary and American Judiciary**

#### **Suggested Readings**

- Ferrel Hardy, (2001), Public Administration: A Comparative Perspective, MarcelDekker,USA
- Robert L. Maddex (1995), Constitutions of the World, Cq Press, 1995.
- U.N. Gupta (2009), Select World Constitutions, Atlantic Publishers & Distributors, NewDelhi.
- Vishnoo Bhagwan, Vidya Bhushan (1998), World Constitutions, Sterling Publisher PrivateLimited.
- K.K. Ghai (2013), Major Governments, Political System of U.K., USA, Switzerland, Franceand China.

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COURSE CODE	CATEGORY	COURSE NAME	L	T	P	CREDITS	TEACHING & EVALUATION SCHEME				
							THEORY			PRACTICAL	
							END SEM University Exam	Two Term Exam	Teachers Assessment t*	END SEM University Exam	Teachers Assessment t*
BAHNPOLSC 601	SOC.SC ARTS &HUM	PUBLIC ADMINISTRATION	5	0	0	5	60	20	20	0	0

**Legends:** L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;

\***Teacher Assessment** shall be based following components: Quiz/Assignment/ Project/Participation in Class, given that no component shall exceed more than 10 marks.

#### Course Objectives:

- Get acquainted with the fundamental concepts of the subject
- To create awareness of the existing redressal institutions for curbing corruption

#### Course Outcomes:

- To study the administrative process and their interactions with the various administrative organizations

#### Course Content

##### UNIT I

Nature and Scope of Public Administration, Private and Public administration

##### UNIT II

Organization-Meaning and types-Formal and Informal, Approaches to the study of organization-Mechanistic and humanistic.

##### UNIT III

Principles of Organization -Hierarchy Span of Control, Unity of Command ,Delegation, Coordination, Centralization Vs Decentralization

##### UNIT IV

Delegated legislation- Concept need merits and demerits, Bureaucracy concept, Types and Significance

##### UNIT V

Grievance Redressal institutions

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Ombudsman, Lok Pal and Lokayukta

#### Reference Books:

- A. Avasthi & S.R. Maheshwari: Public Administration, Agra: Lakshmi Narain Agarwal, (latest Hindi and English editions)
- M. Bhattacharya, New Horizons of Public Administration, New Delhi: Jawahar Publishers and Distributors (Latest Hindi and English editions).
- F.A. Nigro and G.I. Nigro, Modern Public Administration, New York: Harper Row, 1980
- J. Perry, Handbook of Public Administration, San Francisco: Jossey-Bass, 1989
- Bhagvan, Vishnoo & Vidhya Bhushan.(1999) *Public Administration*. New Delhi: S. Chand and Company Ltd.

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							THEORY			PRACTICAL	
							END SEM University Exam	Two Term Exam	Teachers Assessment t*	END SEM University Exam	Teachers Assessment t*
BA609	SOC. SC., ARTS & HUM	<b>Anthropology of Religion, Politics and Economy</b>	5	0	0	5	60	20	20	0	0

**Legends:** L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;

\***Teacher Assessment** shall be based following components: Quiz/Assignment/ Project/Participation in Class, given that no component shall exceed more than 10 marks.

**Course Educational Objectives (CEOs):** The students will be able:

- to understand and explain how economic life is constituted through social, cultural and material practices.
- An ability to identify and explain cultural variation in terms of the approach to the economy, and key concepts (eg, person, thing, money, market, gift and care).
- To develop knowledge of religion, politics and economic practice.

### Course Outcomes:

The student should be able

- To formulate relevant approaches to economic life in different societies and locate relevant literature.

### BA609

### Anthropology of Religion, Politics and Economy

### Course Content

#### Unit I

Anthropological approaches to understand religion- magic, animism, animatism, totemism, naturism; witchcraft and sorcery; Religious specialists: shaman, priests, mystics; Overview of Anthropological Theories of Religion; Religion as the sacrality of ecological adaptation and socialness.

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### **SEMESTER VI**

#### **Unit II**

Economic institutions: principles of production, distribution, and consumption in simple and complex societies; critical examination of relationship between economy and society through neo-classical, substantivist, and neo-marxist approaches, various forms of exchange: barter, trade and market; Forms of currencies; reciprocities: generalized, balanced and negative.

#### **Unit III**

Political institutions: concepts of power and authority; types of authority; state and stateless societies; law and justice in simple and complex societies; the prospects for democracy and tolerance among and within the world's diverse civilizations; the meaning and sources of identity in complex contemporary societies; the origins of modern politics, its institutions, and cultures, both Western and non-Western.

#### **Unit IV**

Interrelationship between religion, politics and economy; religious conversion and movements, emergence of new religious sects in the global order.

#### **Unit V**

Case study of any of the social institute (religion, economic, political) with respect to culture perspective

#### **Suggested Readings:**

- Durkheim E. (1986). *The elementary forms of the religious life, a study in religious sociology*. New York:Macmillan.
- Benedict A. (2006). *Imagined Communities: Reflections on the Origin and Spread of Nationalism*. Verso
- Gledhill J. (2000). *Power and Its Disguises: Anthropological Perspectives on Politics*. 2nd ed. London: Pluto Press.
- Ellis F. (2000). A framework for livelihood analysis. In *Rural Livelihoods and Diversity in Developing Countries* . Oxford: Oxford University Press.
- Henrich J, Boyd R, Bowles S, Camerer C, Fehr E, Gintis H, McElreath R, Alvard M et al. (2005). 'Economic Man' in cross-cultural perspective: Behavioral experiments in 15 small-scale societies. *Behavior and Brain Science*. 28(6):795-815;
- Henrich J. (2002). Decision-making, cultural transmission, and adaptation in economic anthropology. In: J. Ensminger (Ed.), *Theory in Economic Anthropology* (pp. 27



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							THEORY			PRACTICAL	
							END SEM University Exam	Two Term Exam	Teachers Assessment t*	END SEM University Exam	Teachers Assessment t*
BAHN605	SOC. SC., ARTS& HUM	Field Study/Book Review/Case Study/Seminar	0	0	0	5	0	0	0	0	100

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;  
Q/A – Quiz/Assignment/Attendance, MST Mid Sem Test.

**Course Educational Objectives (CEOs):** The students will be able:

- This paper has an objective of exposing the students on various field study concepts
- To provide an opportunity for students to apply theoretical concepts in real life situations
- To enable students to manage resources, work under deadlines, identify and carry out specific goal oriented tasks

**Course Outcomes (COs):**

- The student should be able to acquire research skills and capabilities to take up the project work.

The work serves the twin purposes of providing critical insights to students and providing industry with graduates of a high caliber who are ready to get ahead in the world from day one. There will be continuous evaluation of the student on the basis of work assigned and regular submissions. The students need to complete the work in the stipulated time.